

Minutes
Building & Grounds Committee
April 28, 2006
9:00am to 10:30am
Gulley Hall – 3rd Floor Conference Room

Members Present: Jim Bradley, Tom Callahan, Karla Fox, Janet Greger, George Kraus, Ross MacKinnon, Peter Nicholls, John Saddlemire, Bill Stwalley, David Woods

Members Absent: Lorraine Aronson, Linda Flaherty-Goldsmith

Agenda Items:

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| 1. Review of Meeting Minutes – March 31, 2006 | All |
| 2. Regional Campuses Deferred Maintenance | Peter Nicholls |
| 3. B&G Operating Guidelines (Changes?) | All |
| 4. Construction Management Program | Linda Flaherty-Goldsmith |
| 5. Fire Alarms | Linda Flaherty-Goldsmith |
| 6. Other | All |

Discussion:

1. Minutes of the March 31, 2006 meeting were reviewed. Committee members were asked to forward any changes to Lauren Douglas by Noon on Monday, May 1, 2006. Thereafter, the minutes will be posted.

2. Regional Campus Deferred Maintenance – P. Nicholls just finished his second round of Regional Campus visits. Deferred Maintenance (DM) is a bit of an issue with them and they fear that because they are “out of sight they are out of mind”. Setting aside a piece of the DM budget for the Regional Campuses has been proposed. J. Greger has done a report of space analysis and the Regional Campuses are responsible for less than 15% of the space. B. Stwalley spoke to B. DeTora of Budget regarding Regional Campus budgets and they comprise approximately 9.7% of the budgets, compared to the 18% which was discussed before. J. Bradley said that there is a need for a discussion about the Regional Campus needs, rather than about money. G. Kraus said that the ISCS reports for the Regional Campuses should be here in approximately two to three weeks.

Follow-Up: P. Nicholls suggested placing this item back on the agenda later on in the summer when more information is available. He added that it is really a question of coming up with a way to assure the Regional Campuses that their needs are met.

3. Depot Campus – J. Greger and P. Nicholls have been out at the Depot Campus looking at buildings on that site. P. Nicholls feels that we may have more flexibility to solve more of our problems by using the Depot site and its buildings, particularly the Merritt Building.

Follow-Up: P. Nicholls asked G. Kraus if it would be possible to get an estimate on a new roof for the second half of the building in time for the next meeting of the committee.

4. B&G Operating Guidelines – J. Bradley spoke on behalf of L. Flaherty-Goldsmith. A handout titled: “Construction Program Management for Regional Campuses and UCHC” was distributed. This handout was presented to the BG&E Committee by L. Flaherty-Goldsmith. There is a need to ensure that the internal Building & Grounds Committee has all information that goes to the BG&E Committee. Is there a need for a formal protocol to ensure that this takes place? The BG&E Committee has met twice and T. Callahan has been managing their affairs. The Board of Trustees is taking the BG&E Committee very seriously. Is B. Feldman going to be at the B&G Meetings? Yes, starting with the next meeting, B. Feldman will be in attendance.

Follow-up: J. Bradley suggested that B&G members review the handout and that the issue of B&G roles, responsibilities and relationship be the subject of follow on agendas.

5. DM Update – J. Bradley updated the committee on the two important tasks Architectural & Engineering Services is working on: (1) Developing policies and procedures for deferred maintenance and capital projects; and (2) Putting together one master DM list. G. Kraus is maintaining this master list. The goal of this list is to provide the Board of Trustees with a one and five year plan (part of Legislative initiatives that we need to recognize). G. Kraus is working on a report/list which identifies approximately twenty-five million in DM needs (not including the law school) for FY07. This list would be formally presented before the next BOT Meeting. They have also been working on moving funding forward for FY '07.

Follow-Up: P. Nicholls said that the B&G Committee will be coming back to discussion of DM for next year.

6. Fire Alarms – J. Bradley spoke on behalf of L. Flaherty-Goldsmith. UConn’s Fire Department has put forward a proposal to upgrade the fire alarms throughout the campus. This upgrade would improve equipment at the fire department and ensure a secure connection to each building on campus. In some buildings, the panels would be upgraded. The proposal is for over 2 million dollars and a review of the proposal is being done. This agenda item does not need action today.

7. Other – P. Nicholls announced that a CPPAC Meeting is scheduled for Tuesday, May 9th. The agenda for that meeting will be set in the upcoming week (Week of May 1st). This meeting will be more of an informational session than anything else. Materials given to the Board of Trustees at the April 11th meeting will be distributed to the CPPAC.

J. Bradley reported that he and G. Kraus had met with the architectural team for the new Social Sciences and Humanities Building. The architectural team has been authorized to proceed with a siting and confirmation of space and adjacency plan. P. Nicholls asked what we need to be doing at this point and J. Bradley replied that we need to confirm our best and last shot of the information on the program (spaces, their sizes, adjacencies, etc.). R.

MacKinnon added that the list of occupants and general space allotments has been created. J. Bradley said that the design team may need to interview the potential occupants of the building to confirm design program assumptions.

Follow-Up: P. Nicholls would like “Social Sciences & Humanities Building” placed on the next agenda as an item for discussion.