

Minutes
Buildings and Grounds Committee
October 27, 2006
9:00-10:30am

Present: Lori Aronson, Jim Bradley, Tom Callahan, Barry Feldman, Karla Fox, George Kraus, Ross MacKinnon, John Saddlemire, Bill Stwalley, David Woods

Absent: Greg Anderson, Peter Nicholls

Staff: Lauren Douglas

The meeting commenced at 9:04am.

Approval of Minutes from 09.29.06 Meeting—

On a motion by B. Stwalley and seconded by J. Saddlemire, the 09.29.06 minutes were accepted as circulated.

South Garage Slope Stabilization Process—

There are three possible alternatives for this project. A recommendation and a budget to clean the slope and remove the barriers will be brought back to the committee. The repairs will be scheduled for next May. G. Kraus will work to ensure the temporary replacement of the plates will last until next May, discuss whether the road to the fifth floor should be one-way with AES, Facilities and the University Police, and come back to B&G with scope and pricing of repair. J. Bradley also indicated that the bridge repair report would be circulated to the committee.

Vacated Space Issues—

J. Saddlemire initiated a discussion about the need for a clear and coherent process for identifying and re-assigning the use of vacated space on campus. Both staff and student groups have brought up this issue. A Space Allocation policy is in place right now and there is a need to re-visit this policy. L. Douglas will obtain the current policy and share it with all members of B&G. This item will be placed on the next meeting's agenda.

Action Items—

- a. *Jorgensen Catwalk Replacement:* A request was made to increase the allocation for the Jorgensen Auditorium catwalk replacement from \$152,000 to \$190,203, an increase of \$38,203. These funds will come from the Code Repair/Renovation portion of the DM/Code/ADA Renovation Lump Sum.
A motion to approve this request was made by D. Woods and seconded by B. Stwalley. The motion to approve this request was unanimous.
- b. *ITEB Leak Repairs:* A request was made to increase the allocation to repair leaks in ITEB from \$50,000 to \$101,000. This will be used to control leakage to the occupied floor below the penthouse by applying an epoxy coating to the penthouse floors. Because this project uses epoxy, EH&S recommended that work be completed on the weekends.

- A motion to approve this request was made by J. Saddlemire and seconded by R. MacKinnon. The motion to approve this request was unanimous.
- c. *School of Fine Arts Theater Project:* A request was made to increase the allocation for the School of Fine Arts Studio Theater from \$100,000 to \$187,533. Some work was added to the project, primarily aisle lighting that was not in the original budget. Before B&G voted to approve this request, D. Woods suggested that G. Kraus follow-up with the Fire Marshall's office to see if the theater can be used through the spring 2007 semester. A decision can be made at a later date whether or not to re-bid the project. This item was deferred to the 11.10.06 agenda.
 - d. *Fire Alarm Upgrade Project:* The final budget for this project was approved by the Board of Trustees on June 20, 2006. This is an informational item. The amount encumbered in the next report will reflect that the entire \$1,700,000 will be encumbered.
 - e. *Ryan Refectory Renovations:* This project is to renovate the second floor of Ryan Refectory into office space. The project must be completed to allow the Nayden Clinic to move in anticipation of the Mansfield Downtown Center project. The design budget of \$2,970,000 for this project was approved by the Board of Trustees at their 09.26.06 meeting. The final budget will be presented to the Board of Trustees at their next meeting.

The meeting adjourned at 9:41am.