

Minutes
Buildings and Grounds Committee
August 7, 2007
12:00-1:30pm

Present: Greg Anderson, Lori Aronson, Jim Bradley, Barry Feldman, Karla Fox, George Kraus, Ross MacKinnon, Peter Nicholls, John Saddlemire, David Woods

Absent: Tom Callahan, Bill Stwalley

Guest: Alan Abramson, Consultant, Architectural & Engineering Services
Ken Crowell, Assistant Director, Facilities Management
Robert Hudd, Associate Vice President for Public & Environmental Safety, Police Services
Mike Kerntke, Associate Vice President & Chief Information Officer, Information Services
Michael Kurpiewski, Police Master Sergeant, Police Services
Gene Roberts, Director, Facilities Management

Staff: Lauren Douglas

The meeting commenced at 12:11pm.

Approval of Minutes from 07.26.07 Meeting—

K. Fox made a motion to approve the minutes as circulated. This motion was seconded by J. Bradley and was unanimously accepted.

Action/Information Items—

- a. *Re-Affirmation of Two Building Plan for Arjona/Monteith Replacement Building:* A motion to approve the location of the new classroom buildings at the sites of the old Pharmacy Building and the old Co-Op Building was made by J. Bradley and seconded by K. Fox.
Q: We are only approving the concept of the two buildings, correct? A: Yes, we are not approving the shape of the buildings or any of the details of the buildings at this time.
The motion was unanimously accepted.
- b. *Replace Bar Removal System at the Sewage Treatment Plant:* The B&G previously approved the amount of \$250,000 for design and replacement of the bar screen equipment at the sewage treatment plant. This piece of installed equipment is a key feature and the plant will not work if this equipment fails. A total of \$280,000 is required to fund the project with adequate contingency. It is recommended that the B&G approve the increase of \$30,000 for this project. A motion to approve the recommended action was made by J. Bradley and was seconded by J. Saddlemire. The motion was unanimously accepted.
- c. *North Eagleville Road Sign Installation:* Architectural & Engineering Services has been working with an on-call contractor to develop pricing for the installation of a sidewalk that would serve to separate pedestrians from traffic in the area along North Eagleville Road from Dunkin Donuts to Hunting Lodge Road. Preliminary Pricing for +/-1,000 linear feet of sidewalk is \$88,000. It is recommended that the B&G approve the increase of \$100,000 for this project.
Q: Will there still be a right turn lane from North Eagleville Road onto Hunting Lodge Road? A: Yes.
Q: Will the town be putting sidewalks on Hunting Lodge Road and on North Eagleville Road past that intersection? A: The engineering for this will be starting soon and the construction should be starting in warm weather of 2008.
Q: Is curbing sufficient to separate the road from the sidewalk? A: This is the best option reached during the meetings with the DOT (they will not allow steel guardrails/steel wiring to separate). Coloring the curb to help drivers identify it (especially in inclement weather) was suggested.

Q: Is it possible to use granite curbing? A: The main concern is the timeline of this project. This option would lead to a delay. It is important that this sidewalk and curbing be in place before the students return. Bollards with reflectors were also suggested.

A motion to approve the recommended increase of \$100,000 was made by J. Bradley and seconded by J. Saddlemire. The motion was unanimously approved.

- d. *Merritt Building – OPEL Trailer*: Because the SFA needs the current space that OPEL leases, the University agreed to lease OPEL land next to the Merritt Building for a trailer. OPEL agreed to lease a trailer. The University is reviewing if it should provide utility hookup (water, sewer, electricity & phone) and ground improvements to include the pad (site clearing & leveling) and parking.

Q: Will there be a concrete pad at this site? A: No, there will just be a cleared area and utilities/sewage hook-up.

J. Bradley suggests using funds out of UCONN 2000 (Site Improvements), which would help move this project forward, and if necessary, UCONN 2000 could be reimbursed.

The following motion was made by J. Bradley and seconded by G. Anderson: The University wishes to provide a pad for the trailer for OPEL. The funding for this project may come from UCONN 2000 contingent upon what the Vice President and Chief Financial Officer determines if funding can be used from UCONN 2000.

The motion was unanimously accepted.

- e. *Summary of Actions from Past Two B&G Meetings & Provisional Authorization of Funding*: Line item 55 – Ryan Refectory Renovations is virtually complete. Although there are a few outstanding change orders, it will be possible to reallocate up to \$200,000 to the emergency reserve if needed. Additional reallocation is possible as the project is financially closed. It is recommended that B&G approve the allocation of \$200,000 from line item 55 to the Emergency Reserve. A motion to approve the recommended action was made by P. Nicholls and seconded by D. Woods. The motion was unanimously accepted.

- f. *Siren System Location*: M. Kerntke chaired a committee which looked at emergency communications procedures at the University. Sirens are going to be used as the initial attention grabber and then e-mails, voicemails, reverse 911 text messages, website notifications, etc. will go out. The messages are being developed now so that they are ready to go out instantaneously in an emergency situation. There are ten proposed locations on the Storrs Campus where the sirens will go. They will also be located at Northwood, Depot Campus, Charter Oak, the Greater Hartford Campus and the West Hartford Campus. This is a state-of-the-art alert system the campus will be using. It is wireless and it allows users to use pre-recorded messages or record messages of their own.

Q: How is the stability of this system in terms of hackability? A: This system is very secure. Systems must have a FCC License. The license takes approximately four weeks to obtain, but we would be given a temporary permit in the meantime.

Q: What is the time pressure people are referring to (in terms of putting up the sirens)? A: The return of the students. A letter will soon be sent out asking for students to send in their cell phone numbers to add them to the emergency database.

Q: Has the Town of Mansfield been notified? A: No, but this will certainly be followed up on.

Q: Is there enough coverage with the sirens in their proposed locations to cover the Agriculture Campus? A: There will be follow-up to make sure.

Q: Will this system only be used in emergencies? A: Yes.

A motion to accept the plan as presented with the locations noted was made by J. Bradley. The motion was seconded by J. Saddlemire. B&G approved the plan with the understanding that sirens located in central campus would be removed from the poles and placed on buildings by March 31, 2008.

FY '08 DM List—

G. Kraus took the group through the latest versions of the FY '08 Deferred Maintenance Code Listings and the “summer 2007” Code Discrepancy Work – Requests for Funding Chart. J. Bradley also took a moment to point out that G. Kraus has done an excellent job of tracking the FY '07 projects into FY '08 to allow for enough money for all projects to be taken care of.

There being no further items on the agenda, the meeting adjourned at 1:22 p.m.